



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

“Jefferson County: Responsible government
advancing quality of life”

MEMORANDUM

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: September 11, 2019

SUBJECT: JEFFERSON COUNTY Meetings – Week of September 16, 2019

Monday September 16, 2019	Finance Committee – Budget Hearings	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
Tuesday September 17, 2019	Human Resources Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
	Bridges Federated Library System Board	6:00 p.m.	Oconomowoc Public Library 200 W. South St, Oconomowoc
Wednesday September 18, 2019	Finance Committee – Budget Hearings	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
	Land and Water Conservation Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
Thursday September 19, 2019	Finance Committee – Budget Hearings	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
	HOME Consortium Board	9:00 a.m.	Waukesha County Administration Building 515 W. Moreland Blvd, Rm 355/59 Waukesha
	Planning and Zoning Committee – Public Hearing	7:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
Friday September 20, 2019	Finance Committee – Budget Hearings	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
	Solid Waste Committee – Clean Sweep Event	2:30 p.m.	Watertown Street Department 811 S. First St, Watertown
Saturday September 21, 2019	Solid Waste Committee – Clean Sweep Event	8:00 a.m.	Watertown Street Department 811 S. First St, Watertown
	Lake Ripley Management District	9:00 a.m.	Oakland Town Hall N4450 CTH A, Cambridge
Sunday September 22, 2019	Wisconsin Counties Association (WCA) Annual Conference	11:30 a.m.	Kalahari Resort & Conference Center 1305 Kalahari Dr, Wisconsin Dells

Finance Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549

Date: Monday, September 16, 2019

Time: 8:30 a.m.

Committee members:	Jones, Richard (Chair)	Kutz, Russell (Secretary)
	Rinard, Amy	Jaeckel, George (Vice Chair)
	Nelan, Conor	Jim Braughler (Temporary)

Note-these are estimated times for agenda items

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Communication
6. Public comment (Members of the public who wish to address the Committee must register their request at this time)
7. Presentation of budget overview
8. Priority Based Budgeting Overview
9. Department 2020 Budget Hearings
 - a. District Attorney
 - b. Child Support
 - c. Veterans Service
10. Set future meeting schedule, next meeting date, and possible agenda items
11. Adjourn

Next scheduled meetings: Wednesday, September 18, 2019 Budget Meeting
 Thursday, September 19, 2019 Budget Meeting
 Friday, September 20, 2019 Budget Meeting
 Thursday, October 20, 2019 Regular Meeting

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**Agenda - Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549**

Tuesday, September 17, 2019 @ 8:30 a.m.

Committee Members: James Braughler, Chair; Kirk Lund; Laura Payne, Secretary; James Schroeder; Michael Wineke, Vice Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Communications
 - a. Retirement Recognitions, July – September, 2019
7. Approval of July 16, 2019, Human Resources Committee Minutes
8. Discussion and possible action on amending Resolution 2004-50 regarding insurance coverage for County employees on active military duty and their families
9. Discussion and possible action on amending Resolution 2004-51 regarding vacation accrual for County employees on active military duty
10. Discussion and possible action on 2020 Dean Health Insurance renewal rates, premium contributions and optional plan design for active County employees
11. Discussion and possible action on 2020 Dean Health Insurance renewal rates, premium contributions and optional plan design for retired County employees
12. Discussion and update on review of Personnel Policies and the Personnel Ordinance
13. Convene into closed session pursuant to Wisconsin State Statute section 19.85 (1)(e), “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session” for the purpose of:
 - a. Discussing labor negotiation strategy with the Labor Association of Wisconsin, Local 102
 - b. Discussing deferred compensation proposals
14. Reconvene into open session for possible action on items discussed in closed session
15. Review of August, 2019 monthly financial reports for Human Resources and Safety
16. Report from Human Resources Director:
 - a. July and August, 2019, monthly accomplishments and goals
 - b. Vacant position requests
 - c. Emergency Help requests
 - d. Leave of Absence requests
 - e. Additional steps and/or Benefits and/or Interim Appointments provided to employees
17. Set next meeting date and agenda items
18. Adjournment

Next scheduled meeting: Tuesday, October 15, 2019 at 8:30 a.m.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



741 N. Grand Ave., #210
Waukesha, WI 53186

P 262.896.8080
W bridgeslibrarysystem.org

Regular Board Meeting

DATE: Tuesday, September 17, 2019
TIME: 6:00 p.m.
PLACE: Oconomowoc Public Library
200 W. South Street
Oconomowoc, WI 53066

If you require a sign language interpreter, assistive listening devices, or other accommodations to participate in this meeting, please contact the Bridges Library System office (262-896-8080) at least 72 hours in advance.

AGENDA

1. Call to Order
2. Introductions
3. Comments from the Public
4. Correspondence
5. Approve Minutes of August 2019 Meeting - Action
6. Approve Payment of Monthly Invoices - Action
7. Review Financial Reports August 2019 - Action
8. Reports: APL, Resource Library, Staff, Director
9. Authority Control Services Contract – Action
10. Retzer/Planetarium Contracts (Library Family Memory Project Family Day) - Action
11. Bridges Library System Budget 2020 – Action
12. State Public Library System Plan and Certification of Intent to Comply for Calendar Year 2020 – Action
13. Next Meeting Date: Wednesday, October 23, 2019 at 6 p.m. (Watertown Public Library, 100 S. Water Street, Watertown)
14. Adjournment

Serving the libraries of Waukesha and Jefferson Counties

OUR MISSION: Improving member libraries through leadership, collaboration, & support

Finance Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549

Date: Wednesday, September 18, 2019

Time: 8:30 a.m.

Committee members:	Jones, Richard (Chair)	Kutz, Russell (Secretary)
	Rinard, Amy	Jaeckel, George (Vice Chair)
	Nelan, Conor	Jim Braughler (Temporary)

Note-these are estimated times for agenda items

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Communication
6. Public comment (Members of the public who wish to address the Committee must register their request at this time)
7. Department 2020 Budget Hearings
 - a. County Clerk
 - b. Management Information Systems (MIS)
 - c. Planning and Zoning
 - d. Human Resources
 - e. UW Extension
 - f. Economic Development
 - g. Emergency Management
 - h. Health Department
 - i. Human Services
 - j. Highway Department
 - k. Medical Examiner
 - l. Administration
 - m. Land Information
8. Set future meeting schedule, next meeting date, and possible agenda items
9. Adjourn

Next scheduled meetings: Thursday, September 19, 2019 Budget Meeting
 Friday, September 20, 2019 Budget Meeting
 Thursday, October 20, 2019 Regular Meeting

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

***Jefferson County Land & Water Conservation Committee Agenda
"Working Together to Protect & Enhance the Environment"***

***Jefferson County Courthouse
311 S Center Ave, Rm 112
Jefferson, WI 53549-1701***

Wednesday, September 18, 2019 @ 8:30 am

Committee Members: Matt Foelker (Chair), Walt Christensen (Vice-Chair), Ed Morse (Secretary), Dan Herbst (UWEX Member), Mike Kelly (UWEX Member), Frank Anfang (FSA Rep), and Margaret Burlingham (Member)

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the September Agenda
5. Approval of the August 21, 2019 Meeting Minutes
6. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Communications
 - Department of Agriculture, Trade & Consumer Protection (DATCP) September 2019 Report
 - Jennifer Filipiak from American Farmland Trust to Speak at the December LWCC Meeting
 - Matt Krueger from Wisconsin Land + Water to Speak at the December LWCC Meeting
8. Discussion on Natural Resources Conservation Service (NRCS) Report
9. Discussion on Departmental Updates
10. Discussion on County Farm Tile System Repair
11. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
12. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP
13. Review of the Monthly Financial Report (July)
14. Discussion on 2020 Land & Water Conservation Department Budget
15. Discussion and Possible Action on Purchase of Agriculture Conservation Easement (PACE) Applications & Baseline Documentation
16. Discussion on Items for the Next Agenda
17. Next Scheduled Meeting:
 - October 16, 2019 @ 8:30 am in Room 112
18. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

Finance Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549

Date: Thursday, September 19, 2019

Time: 8:30 a.m.

Committee members:	Jones, Richard (Chair)	Kutz, Russell (Secretary)
	Rinard, Amy	Jaeckel, George (Vice Chair)
	Nelan, Conor	Jim Braughler (Temporary)

Note-these are estimated times for agenda items

10. Call to order
11. Roll call (establish a quorum)
12. Certification of compliance with the Open Meetings Law
13. Approval of the agenda
14. Communication
15. Public comment (Members of the public who wish to address the Committee must register their request at this time)
16. Department 2020 Budget Hearings
 - a. Library Service
 - b. Central Services
 - c. Land and Water Conservation
 - d. Clerk of Courts
 - e. County Board
 - f. Treasurer
 - g. Corporation Counsel
 - h. Parks
 - i. Sheriff
 - j. Fair Park
 - k. Register of Deeds
17. Set future meeting schedule, next meeting date, and possible agenda items
18. Adjourn

Next scheduled meetings: Friday, September 20, 2019 Budget Meeting
 Thursday, October 20, 2019 Regular Meeting

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NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

Steve Nass, Chair; George Jaeckel, Vice-Chair; Blane Poulson, Secretary; Matt Foelker and Lloyd Zastrow

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

DATE: Thursday, September 19, 2019

TIME: 7:00 p.m. (*Courthouse doors will open at 6:30*)

PLACE: Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Approval of Agenda
5. Explanation of Public Hearing Process by Committee Chair
6. Public Hearing

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing on September 19, 2019, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. Members of the public will be allowed to be heard regarding any petition under consideration by the Planning and Zoning Committee. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files, which include staff finding of fact, are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R4175A-19 – Richard A Dama/Daniel & Diane Malone Property: Rezone 0.13 acre of PIN 006-0716-1533-000 (11.952 Acres) and transfer it to the adjoining A-3 zoned property at **N6196 County Road F**. The area to be rezoned is in the Town of Sullivan, at **N6190 County Road F**, from the Daniel & Diane Malone property. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4176A-19 – Kathleen Kalvaitis: Create a 2.8-acre lot around the home and buildings at **N324 Poeppel Road**, Town of Koshkonong on PIN 016-0514-3213-002 (9.013 Acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4177A-19 – Kathleen Kalvaitis: Create a 2-acre building site on **Sunset Lane** from part of PIN 016-0514-3213-002 (9.013 Acres) in the Town of Koshkonong. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4178A-19 – Steven Paape and Fredrick & Jeanette Huebner Property: Rezone all of PIN 030-0813-3231-001 (1.81 Acre) owned by Paape, and 0.6 acre from PINs 030-0813-3231-000 (39.19 Acres) and 030-0813-3234-000 (17 Acres) owned by Huebners to create one, 2.4-acre A-3 zone at **N7405 Airport Road** in the Town of Waterloo. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS

R4179A-19 – Franz & Vickie Weigand: Create a 2.67-acre agribusiness zone on PIN 028-0513-0241-000 (40 Acres). The property is in the Town of Sumner at **W7755 State Road 106**. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

CONDITIONAL USE PERMIT APPLICATION

CU2002-19 – Franz & Vickie Weigand: Conditional use for an existing waste hauling business at **W7755 State Road 106**, and to allow for a 1.37 million gallon holding tank to contain hauled-in septage and industrial food waste for the purpose of agricultural land application. The site is on PIN 028-0513-0241-000 (40 Acres) in the Town of Sumner in a proposed A-2 zone. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

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Jefferson County
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Time: 8:30 a.m.

Committee members:	Jones, Richard (Chair)	Kutz, Russell (Secretary)
	Rinard, Amy	Jaeckel, George (Vice Chair)
	Nelan, Conor	Jim Braughler (Temporary)

Note-these are estimated times for agenda items

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Communication
6. Public comment (Members of the public who wish to address the Committee must register their request at this time)
7. Outstanding Department Budgets
8. 2020 Capital and 5 Year Capital Plan
9. General Revenues; General Expenditures (Contingency)
10. Fee Schedule
11. Fund Balance Policy
12. Finance and Debt Service
13. Set Tax Levy
14. Set future meeting schedule, next meeting date, and possible agenda items
15. Adjourn

Next scheduled meetings: Thursday, October 20, 2019 Regular Meeting

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Jefferson County

Solid Waste – Clean Sweep Event

Friday, September 20, 2019 – Time: 2:30 – 5:30 p.m.
Saturday, September 21, 2019 – Time: 8 – 10 a.m.

*City of Watertown Street Department
811 S. First Street
Watertown, WI 53094*

Members: Dick Schultz-Chair, Greg David-Vice Chair, Peter A. Hartz-Secretary, Roger Lindl and Jeff Johns
Staff: Brett Scherer, Matt Zangl, Sarah Higgins and Lindsey Schreiner

1. Clean Sweep Event Operation

A. Place: City of Watertown Street Department, 811 S. First Street, Watertown

Directions: USH 26 (S. Church Street) to W. Milwaukee Street; turn east and go to S. First Street. Drive straight through the gate and turn left at the end of the building to enter the Clean Sweep from the south end of the building.

B. Time: The staff, Solid Waste/Air Quality Committee and volunteer's arrival times:
2:00 p.m. on Friday, September 20, 2019
7:30 a.m. on Saturday, September 21, 2019
All volunteers need to sign in.

C. Safety Meeting:

On Friday, the safety meeting is at 2:00 p.m. sharp.

On Saturday, the safety meeting is at 7:30 a.m. sharp.

All volunteers, Committee members and staff should attend one of the meetings. Veolia will be set up and ready for operation at 2:15 p.m. on Friday and 7:45 a.m. on Saturday.

The general public will be arriving shortly after the safety meetings.

E. Dress Requirements: Please dress appropriately; no sandals, open toed shoes or shorts.

2. Please notify Scherer by September 18 if you plan to attend; (920) 674-7430 or Email bretts@jeffersoncountywi.gov
3. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

This is a Clean Sweep Event no business will be conducted!

INDIVIDUALS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE COUNTY ADMINISTRATOR 24 HOURS PRIOR TO THE MEETING AT 920-674-7101 SO APPROPRIATE ARRANGEMENTS CAN BE MADE.



**Lake Ripley Management District Meeting of the
Board of Directors September 21, 2019
9:00 A.M. at Oakland Town Hall**

Agenda

- I. Call to Order and Roll Call
- II. Public Comment
- III. Approve Minutes of July 21, 2019 Board meeting and Aug 17, 2019 Special Meeting
- IV. Treasurer's Report
- V. Lake Manager's Report and Correspondence
- VI. New Business
 - a. Lake Management Plan update
 - b. Discussion and possible action on scheduling District Board meeting dates, times and locations for calendar year 2020
 - c. Discussion and possible action for use of leftover 2019 intern budget
 - d. Discussion and possible action for changes to the Employee Benefits Plan Document
 - e. Discussion and possible action on creating policy to recognize volunteers for their service
 - f. Discussion and possible action on creating policy for Board members doing work for the District
- VII. Old Business
 - a. Discussion and possible action on submission of a DNR Early Detection and Response Grant application for *Phragmites australis* control
 - b. Discussion and possible action on land purchase*
 - i. **Meeting may enter Closed Session [as per per §Wis. Statute 19.85 (1)(e)] negotiating the purchasing of public properties
 - c. Enter open session. Discussion and possible action on closed session items
- VIII. Adjournment

Note: Public Comment will be taken at discretion of District Chair

Original posted at Hering's Lake Ripley Inn, Lake Ripley Café, Oakland Town Hall, and the Jefferson County website (www.jeffersoncountywi.gov). Published in Cambridge News/Deerfield Independent newspaper on the 19th day of September, 2019.